

MEMBER PROFILE GUIDELINES

Both published and unpublished members are eligible to submit.

Use template to respond.

Times New Roman, 12 point

Single-spaced

1" margins all around

HEADSHOT: .jpeg file. Insert picture in your document if you know how. If not, attach the jpeg file to your email with your completed template

GENRE(S): may include fiction and non-fiction, poetry, essays, etc.

Q & A: Choose only six of the ten questions to answer (125-word limit each) and delete the rest

Skip a space between questions and answers

See completed member profiles on SGWL website for examples

AWARDS: Writing related only. If none, delete heading from your template

BIOGRAPHY: 150-word limit

E-MAIL: If none, delete heading from your template

WEBSITE: Copy link if you know how. If not, just type it in. If none, delete heading from your template

SOCIAL MEDIA URLS: Copy link, if you know how. If not, just type it in. If none, delete heading from your template

Send Word Document in either .doc or .docx file

Submissions should be sent to SGWLContact@gmail.com beginning immediately and continuing thereafter.

Submissions will be entered on website in order received after being edited for conformity and length.